

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
COTTONWOOD METROPOLITAN DISTRICT

February 28, 2023

A regular meeting of the Board of Directors of the Cottonwood Metropolitan District was held on Tuesday February 28, 2023 at 7:00 p.m. at the 8334 Sandreed Circle, Parker, Colorado 80134. Those Board members present were:

Rick Nielsen	President/Chairman
AJ Olson	Vice President/Vice Chairman
Tobi Firtel	Treasurer
Phil Cantrell	Secretary
Killian Wade	Assistant Secretary

Also Present were:

Anthony Boone	District Manager
Bret Baird	Baird Grounds Maintenance LLC

Mr. Nielsen called the meeting to order and noted that a quorum was present.

Mr. Wade moved to approve the agenda. Mr. Cantrell seconded the motion and the agenda was approved unanimously.

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Ms. Firtel moved to accept the Minutes of the January 24, 2023 meeting. Mr. Olson seconded the motion and it carried unanimously.

TREASURER'S REPORT

- a. Invoices: Mr. Boone reviewed the list of invoices received to date. Following discussion of the invoices presented for payment, Ms. Firtel moved to approve check numbers 2767 thru 2783 (check # 2767 and 2769 were voided).

ANNUAL ADMINISTRATIVE RESOLUTION

Mr. Boone presented the Board with the attached Annual Administrative Resolution. Mr. Boone explained that he and the District's attorneys prepared the document for the Boards' review. Mr. Boone further explained that the resolution is an outline of the annual requirements of the District. Mr. Boone noted that Colorado statutes set these requirements.

Mr. Olson moved to accept the resolution. Ms. Firtel seconded the motion. After discussion the motion carried unanimously.

MAINTENANCE REPORT

Mr. Baird presented the Board with the attached Maintenance & Improvements Report dated February 28, 2023.

Mr. Baird reviewed the attached trashcan worksheet. Mr. Olson moved to authorize up to \$5,500 to replace all items on Mr. Baird's worksheet. Ms. Firtel seconded the motion. After discussion the motion carried unanimously.

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Mr. Baird noted that the trash along Jordan Road has increased. Mr. Baird believes the trash increase is caused by trash truck traffic. Mr. Baird noted that the trash trucks do not adequately seal the trash and that the trash flows out the back of the trash trucks. The Board directed Mr. Boone to write a letter to Chris Hudson at the Town of Parker seeking the Town's assistance in this matter.

Mr. Olson noted that concrete near the picnic table by the hockey rink should be cleaned up. Mr. Baird said he would follow up on this matter.

COTTONWOOD HIGHLANDS METRO DISTRICT NO. 1

Mr. Boone presented the Board with the attached IGA for their review. Mr. Olson and Mr. Boone have been working with our attorney on this agreement, Cheryl Steffl. Mr. Nielsen proposed a minor change to the IGA. Mr. Olson moved to accept the attached IGA, as amended. Mr. Ward seconded the motion. After discussion the motion carried unanimously.

Mr. Olson is planning on attending the Cottonwood Highlands Metropolitan District No. 1 on Thursday of this week. Mr. Olson will report back to the Cottonwood Metropolitan District Board on the IGA and other matters between the two districts.

COTTONWOOD WATER & SANITATION DISTRICT

Mr. Baird noted that the Cottonwood Water & Sanitation District completed the annual vault tests. The vault tests showed no contamination.

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The Cottonwood Water & Sanitation District contacted Mr. Baird about the installation of a new manhole in the East Park. The Board is concerned that the proposed construction would affect the public's use of a large portion of the East Park. Mr. Baird was directed to invite Mr. Tovar to March Board Meeting to answer questions about the proposed construction.

2023 ELECTIONS

Mr. Boone received notice from our attorneys that the May 2, 2023 election would be cancelled because there were not more candidates than offices to be filled, including candidates filing affidavits of intent to be write-in candidates. Mr. Boone will work with the attorneys on filing the necessary notice, postings and oaths of office.

PARK RESERVATIONS

The Holy Hammer group asked if the Board would require a sanolet for this year's event. According to the Holy Hammer contact, Edith Brady, the sanolet was hardly used. Mr. Boone was directed to talk with Edith on how many people she was expecting and if the group would hang around the park after the event. The Board will decide after receiving this information from Mr. Boone.

Mr. Boone received a request from a Cottonwood resident, Teresa Scognamillo, who is a realtor, asking to have a free shred event for Cottonwood for neighbors. Mr. Boone will talk with Teresa and get back to the Board with more details of the proposed event.

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There being no further business, upon motion duly made seconded and unanimously carried, the meeting was adjourned sine die.

Respectfully submitted,

Phil Cantrell, Secretary